



Gillespie Field Development Council



A Joint Powers Agreement Between the City of El Cajon and County of San Diego

Airport Administration Building ♦ 1960 Joe Crosson Drive ♦ El Cajon, California 92020-1236 ♦ (619) 956-4800

Phyllis Trombi
Chairwoman

Bob Parker
Councilman

Barry Bardack
Vice Chairman

Cliff Leary
Councilman

Ramzi Murad
Councilman

MINUTES OF March 16, 2010 DRAFT – SUBJECT TO GFDC APPROVAL April 20, 2010

<u>MEMBERS PRESENT</u>	<u>STAFF PRESENT</u>
Phyllis Trombi	Peter Drinkwater
Barry Bardack	Roger Griffiths
Bob Parker	Lee Ann Lardy
Ramzi Murad	Kathleen Bute
Cliff Leary	Dan Goggin
	Sarah Solis

*For others present, sign-in sheet is available in the Administration Building office.

Audio of the latest GFDC meeting is available online:
<http://www.sdcounty.ca.gov/dpw/airports/gfdcagenda.html>

1. ROLL CALL

Chairwoman Trombi called the meeting to order at 6:05 p.m.

2. APPROVAL OF MINUTES

Mr. Bardack made a motion that the minutes of January 19, 2010 be approved.
Mr. Murad seconded the motion, which passed unanimously.

3. PUBLIC COMMENT REGARDING ITEMS NOT ON THE AGENDA

Due to his personal time constraints, Dennis Breslin, San Diego Christian College, commented on Item # 5 at this time. He spoke about the recent financial presentations given to the GFDC by Airports Financial Staff. He requested "plain English accounting" and thanked the Council for their continued efforts.

4. CHAIRWOMAN'S REPORT

Ms. Trombi announced there is a 30 year lease opportunity at Borrego Valley Airport and to check the Airports Website or contact Tim Caulder for more information. She also stated that she has been in communication with Bill Bancroft of the International Aerobatic Club (IAC), Chapter 36, San Diego Hammerheads, whose aerobatic box is up for FAA renewal and anticipates local pilots will support them. Ms. Trombi stated that she had contacted Lee Ann Lardy and inquired about the parking lot in the 70 acres previously used by Grossmont College. She informed the Council that the company with a few buses still on the property is paying rent under a short term agreement. She also announced there will be a “Wings over Gillespie” in June.

5. AIRPORT ENTERPRISE FUND RESERVES

Ms. Bute gave a presentation regarding current and next year budget summaries, Comprehensive Annual Financial Report (CAFR), AEF Funds, interest, cash and cash equivalents, depreciation, funds, reserves, grants, change in net assets, and staffing costs. Mr. Drinkwater briefed answers to GFDC Redevelopment process questions and stated Sunny Barrett plans to provide GFDC a redevelopment budget presentation in April.

Mr. Leary asked for clarification about how the County conducts audits. Dan Goggin (County Auditor and Controllers Office) explained that County Airports isn't as likely to be subject to an audit as other County departments may be because of the size of Airports and the amount of money in the enterprise fund. Mr. Leary asked how an audit would be conducted on CIP money since everything is included on one line item. Ms. Bute explained that CIP projects are specified by project number. Mr. Goggin advised the Council not to look at the budget but to look at the results which are the revenue and expenses in the CAFR; he stated that Airports is running fine. In response to slide 19 (see attached), Ms. Trombi asked what happened to the \$6M. Ms. Bute explained that people were mixing financial reports and that the cash did balance; the \$6M was used to partially offset depreciation. The Council asked for further information regarding depreciation. Ms. Bute explained that depreciation is calculated differently for specific items. Ms. Trombi asked where reserve money is kept. Ms. Bute stated that it's available in the fund balance in case of emergency. Mr. Drinkwater clarified that it's real money in a real account accruing interest. Mr. Bardack requested the opportunity to send further questions directly to Financial Staff through the Chairwoman. Ms. Trombi agreed. Mr. Leary stated that he felt closer to being able to answer questions posed by GFDC's constituents. Mr. Goggin advised that when looking at County accounting, the CAFR should be used as it indicates what actually occurred as opposed to the fund balance which uses fund balance accounting.

6. AIRPORT DIRECTOR UPDATE

There was no Director's update.

7. AIRPORT MANAGER UPDATE

Mr. Griffiths gave information regarding construction being conducted at Delta 2. He reminded the Council that Mr. Bardack had asked about a Localizer Performance (LP) approach into Gillespie during January's meeting. He stated that the FAA criteria may be certified in May or June. That's when the FAA can start making LP approaches. He stated that the 99's will be painting the compass rose by the end of March and that Wings over Gillespie will be June 5 and 6.

8. REAL PROPERTY UPDATE

Ms. Lardy presented the newest Cajon Air Center schedule to the Council and stated that Airports is expecting comments from the FAA by the end of March. Depending on the FAA's comments, public comment could start in May. She will brief the Council in April to let them know the latest information.

Mr. Leary asked about Gillespie land acquisition. Ms. Lardy stated that around the end of February, County Airports met with the FAA. During that meeting the FAA mentioned a possible grant for land acquisition. Ms. Lardy stated there are six parcels of non-developable land in the Gillespie RPZ off both sides of 17/35 that have been identified for possible acquisition.

9. DISCUSSION REGARDING SELF-SUSTAINABILITY

Ms. Trombi stated that the GFDC violently disagrees that the airport is not self-sustaining. She asked if all revenues reported on Item #5's presentation included industrial park revenue. Ms. Bute confirmed they did. Ms. Trombi asked that the record show GFDC feels "we are self sustaining."

10. DISCUSSION REGARDING MOU POLICY

Mr. Bardack stated that he is concerned about voting for items when the Council has not read the entire MOU. Ms. Lardy stated that MOUs are not typical. She explained leases and other contracts are long documents that have been reviewed by both parties council. In many cases the contracts still have minor language in review and are not final at the time of a GFDC meeting making it inappropriate to present to the Council. She pointed out if deal points ever change the agreements are brought back to the Council. She stated that members of GFDC are welcome to come to her office to read draft and supplemental information before voting on an item.

11. RECOMMENDATIONS BY THE COUNCIL FOR ITEMS TO BE DISCUSSED DURING A FUTURE GILLESPIE FIELD DEVELOPMENT COUNCIL MEETING

There were no recommendations.

12. OLD BUSINESS

There was no old business.

13. NEW BUSINESS

There was no new business.

14. ADJOURN

Ms. Trombi adjourned the meeting at 7:39 p.m. The next meeting of the Gillespie Field Development Council will be at 6 p.m., Tuesday, April 20, 2010 in City Council Chambers, 200 Civic Center Way, El Cajon.

By _____
Sarah Solis, Office Support Specialist